2016-2017

Academic Overview & Schedule

May 2016

IIT Institute of Design
2016-2017
Academic Overview & Schedule

QUESTIONS?
Contact Rachel Dean,
Director of Student
Admissions at
rdean@id.iit.edu.

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Understanding the ID Semester Schedule

The IIT semester lasts 16 weeks. Class meetings generally occur in the first 15 weeks. The last week is reserved for final exams. At ID, we use that time for Reflections Week and make up classes that did not get their full meeting times due to holidays or cancellations.

ID courses come in three basic types

6 week courses
Seminar or Lecture courses meet for 6 weeks, either the beginning or towards the end of the semester. We designate these courses as either “A” or “B” session. Students can, and do, register for both an A and a B session courses at the same time and in the same room. The classes do not conflict because the weeks that they meet are different. Typically these classes earn 1.5 credits toward your degree.

12 week courses
Workshops, and hands-on courses meet for 12 weeks across both the A and B session times (designated as “S” on the course schedule). Typically these courses earn 3 credit hours, although there are exceptions.

1 week courses
Intersession courses meet outside of A session and B sessions usually in the middle of the term. Generally these classes will meet all five days of a given week from 8:30am to 12:30pm. They earn 1.5 credit hours just like the six week courses.

Foundation and MDM executive classes are unique
MDM Executive program meets alternate “weekends” (Friday and Saturday) starting the first weekend of the term. Please refer to the schedule for specific dates.
Foundation courses as part of the MDES program run for 14-15 weeks depending on the course. (Foundation classes are not held during RecruitID week.)

Courses outside of ID
Courses outside of ID (iPRO, Stuart Business School) will be held during Intersession and RecruitID weeks for a total of 15 weeks plus final exams.
Your Plan of Study

To better manage all of the requirements necessary to earn your degree, IIT uses a system called DegreeWorks to track your educational plans, called your Plan of Study, and accomplishments over time.

DegreeWorks is also the system that you also use to change your advisor and manage credits from courses outside of IIT and IIT. (Course credit from outside IIT is only allowed in the PhD program at this time.) This is a relatively new system for ID, so there may be hiccups as we ramp up to the full implementation, please see your advisor if you have any questions or concerns.

First term at ID

Students starting their first term at ID will need to create a Plan of Study with the Graduate College. This is done via DegreeWorks found on your myIIT portal (in the upper right hand corner).

You will be asked to create a draft plan of all of the courses you wish to take for ALL terms to earn your degree. This includes all required and elective courses. (When you select the audit button, the system will notify you of any missing requirements.)

The intention of a Plan of Study is to provide a way to set priorities for your time at ID. Once completed, please discuss with your advisor. They will approve your plan during your first term at ID.

Once you have an approved plan, you do not need to update it if you choose to take different courses. Courses that you register for will override any planned courses for that term.

Last term at ID

As part of graduation check out, an audit of your courses will be conducted. DegreeWorks is the system that holds all permissions and transferred courses along with any other requirements you have for graduation. It is useful to check you progress in DegreeWorks prior to your last term to ensure all credits have been applied correctly. As always, seek out your advisor if you have any questions or concerns.
2016-2017 Academic Calendar

**FALL 2016**
Classes begin on Aug 22nd (Aug 19 for Exec MDM). All new and returning students should attend orientation week Aug 15th. While ID does not schedule classes during finals week, class makeup time and final presentations are sometimes held during finals week. The term ends on Dec 10th.

*Please do not schedule travel prior to Dec 10th.*

**SPRING 2017**
Classes begin on Jan 17th (Jan 13 for Exec MDM). All new and returning students should attend orientation week Jan 9th. Spring break is on the week of Mar 13th. While ID does not schedule classes during finals week, class makeup time and final presentations are sometimes held during finals week. The term ends on May 6th.

*Please do not schedule travel prior to May 6th.*

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**Additional details can be found at the following links:**

**ID internal calendar**
http://www.google.com/calendar/embed?src=id.iit.edu_fpl4fvf2hoqcui8t2ll9kg9m5vk%40group.calendar.google.com&ctz=America/Chicago

**ID external calendar**
https://www.id.iit.edu/conferences-and-events/upcoming/

**IIT academic calendar**
http://www.iit.edu/registrar/important_dates/academic_calendar.shtml
ID Course Categories

Courses at ID fall into eight basic categories. These are not intended to be areas of specialization and students are not required to take any quota of classes in these groupings. They are only grouped to aid in the selection of courses during your time at ID. Ultimately, it is up to each student (with help from their advisor) to craft their Plan of Study based on their educational objectives.

CATEGORIES
Each category of courses include lectures, seminars, and workshops. Full descriptions of courses offered will be available prior to registration.

Common – These courses involve fundamental topics and methods for design

Product Design – Courses focused on the exploration and development of physical products

Communication Design – Courses focused on the nature of, and methods to craft, various forms of communication

Interaction Design – Courses focused on understanding and developing interactive experiences between people and devices or systems

Systems and Platforms – Courses focused on managing large, and often complex, problems or services

User Research – Courses focused on collecting information about and understanding “the user” (stakeholders, end-users, etc...) in a given design problem

Planning & Strategy – Courses focused on the economic and business aspects of defining and pursuing compelling solutions

Faculty research and Special topics – Courses focused on a faculty member’s particular area of research or an experimental class around a contemporary topic. (Faculty research courses are available by permit only and up to each faculty to decide requirements for enrollment.)

REQUIRED COURSES
Required courses cut across categories and have been selected by the full-time faculty to meet the learning objectives of each degree. See your advisor for the specific list of required courses for your degree.
IIT Institute of Design
MDES and MDM Full-time Schedule
Spring 2017 | MDES & MDM full time

**MONDAY**
- **Morning 8:30a - 12n**
  - IDN 466_01 Design Reading & Vocabulary Skills II **
    Martinez (3.0 cr) **English program**
  - IDN 468_01 Cross-cultural Communication II: US His **
    Mathew, Pino (4.0 cr) **Foundation only**
  - IDN 488_01 Intro To Digital Media **
    Mathew, Pino (4.0 cr) **Foundation only**
  - IDN 578_01 Human System Integration **
    Basapur (3.0 cr)
  - IDN 689_01 PhD Research Seminar **
    Ruecker (3.0 cr)
  - IDX 500_01 Building and Understanding Context **
    Faculty (3.0 cr) **Required MDES**
  - IDN 562_01 Modeling Complexity **
    Ichikawa (1.5 cr)
  - IDN 568_01 Service Systems Workshop **
    Starr (3.0 cr)
  - IDX 550_01 Building and Understanding Context **
    Faculty (3.0 cr) **Required MDES**
  - IDN 568_01 Service Systems Workshop **
    Starr (3.0 cr)
  - IDX 550_002 Communication Design Workshop **
    Ichikawa (3.0 cr)
  - IDX 573_01 Sustainable Solutions Workshop **
    Ichikawa (3.0 cr)
  - IDN 589_07 Spc Top: Socio-econ Innovation Models **
    Forlano (3.0 cr)

**TUESDAY**
- **Morning 8:30a - 12n**
  - IDN 466_01 Design Reading & Vocabulary Skills II **
    Martinez (3.0 cr) **English program**
  - IDN 468_01 Cross-cultural Communication II: US His **
    Mathew, Pino (4.0 cr) **Foundation only**
  - IDN 484_01 Intro to Comm Design 2 **
    Faculty (4.0 cr) **Foundation only**
  - IDN 556_01 Communication in the Planning Process **
    Erwin (1.5 cr) **Required MDES**
  - IDX 548_01 Advanced Diagramming **
    Ichikawa (1.5 cr)
  - IDX 552_01 Fundamentals of Visual Communication **
    Ichikawa (1.5 cr)
  - IDN 550_02 Communication Design Workshop **
    Ichikawa (3.0 cr)
  - IDN 589_06 Spc Top: Strategies for Open Innovation **
    Teixeira (3.0 cr)

**WEDNESDAY**
- **Morning 8:30a - 12n**
  - IDN 466_01 Design Reading & Vocabulary Skills II **
    Martinez (3.0 cr) **English program**
  - IDN 468_01 Cross-cultural Communication II: US His **
    Mathew, Pino (4.0 cr) **Foundation only**
  - IDN 484_01 Intro to Comm Design 2 **
    Faculty (4.0 cr) **Foundation only**
  - IDN 546_01 Metaphor and Analogy in Design **
    Erwin (1.5 cr)
  - IDN 556_01 Communication in the Planning Process **
    Erwin (1.5 cr) **Required MDES**
  - IDN 550_02 Communication Design Workshop **
    Ichikawa (3.0 cr)
  - IDN 589_07 Spc Top: Socio-econ Innovation Models **
    Forlano (3.0 cr)

**THURSDAY**
- **Morning 8:30a - 12n**
  - IDN 466_01 Design Reading & Vocabulary Skills II **
    Martinez (3.0 cr) **English program**
  - IDN 468_01 Cross-cultural Communication II: US His **
    Mathew, Pino (4.0 cr) **Foundation only**
  - IDX 542_01 Analysis + Synthesis in Design **
    AlexIs (3.0 cr) **Required MDES, MDM**
  - IDX 597_06 Spc Top: Strategies for Open Innovation **
    Teixeira (3.0 cr)

**FRIDAY**
- **Morning 8:30a - 12n**
  - IDN 486_01 Intro to Product Design 2 **
    Dumma, Thaler (4.0 cr) **Foundation only**
  - IDN 520_01 Co-Design & Participatory Research Method **
    Forlano (1.5 cr)

Legend
- **Common**
- **Communication**
- **Product**
- **Interaction**
- **Foundation & ESP**
- **Planning/Strategy**
- **User Research**
- **Systems**
- **Spec Top / PhD**

Number_Section  Course Name  Instructor ( credits - room ) dates held, pre or co-requisites

Courses in italics are not confirmed and may not be held
### IIT Institute of Design
#### Intersession & MDM Executive Schedule

**as of 5/23/2016**

<table>
<thead>
<tr>
<th>Fall 2016</th>
<th>Intersession</th>
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<tbody>
<tr>
<td>Monday through Friday 8:30a-12:30p</td>
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<tr>
<td>MON - FRI</td>
<td></td>
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<tr>
<td>IDX 597_07 Spc Top: Entrepreneurism ** Mayfield (1.5 cr) 8/19, 8/20, 9/2 **modified schedule</td>
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<tr>
<td>IDX 597_08 Spc Top: Cross-Cultural UX design Marcus (1.5 cr) 10/3, 10/4, 10/5, 10/6, 10/7</td>
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<table>
<thead>
<tr>
<th>Spring 2017</th>
<th>Intersession</th>
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<tbody>
<tr>
<td>Monday through Friday 8:30a-12:30p</td>
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<tr>
<td>MON - FRI</td>
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<tr>
<td>IDX 597_04 Spc Top: TBD Faculty (1.5 cr)</td>
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<tr>
<td>IDX 597_09 Spc Top: TBD Faculty (1.5 cr)</td>
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### Fall 2016 | MDM Executive, Year Two

Friday and Saturday 8:30a-12:00n, 2:00p-5:30p

<table>
<thead>
<tr>
<th>FRI &amp; SAT</th>
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<tbody>
<tr>
<td>IDX 597_02 Intro to Portfolio Planning ** Mayfield (1.5 cr) 8/19, 8/20, 8/22 **modified schedule</td>
</tr>
<tr>
<td>IDX 597_01 Persuasive Interaction Design MacTavish (1.5 cr) 9/16, 9/30, 10/21</td>
</tr>
<tr>
<td>IDX 597_01 Spc Top: Leadership and Innovation ** Lyman (1.5 cr) 9/17, 10/1, 10/22 *open to all MDES</td>
</tr>
<tr>
<td>IDX 508_02 Modes of Human Experience Basapur (1.5 cr) 11/4, 11/18, 12/2</td>
</tr>
<tr>
<td>IDX 543_01 Communication Strategies Erwin (1.5 cr) 11/5, 11/9, 12/3</td>
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### Spring 2017 | MDM Executive, Year Two

Friday and Saturday 8:30a-12:00n, 2:00p-5:30p

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<tr>
<th>FRI &amp; SAT</th>
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<tr>
<td>IDX 597_02 Spc Top: Innovation Narratives ** Huizenga (VAR cr) 1/13, 1/14, 1/27 **modified schedule</td>
</tr>
<tr>
<td>IDX 520_02 Co-Design &amp; Participatory Research Meth Forlano (1.5 cr) 2/10, 2/24, 3/10</td>
</tr>
<tr>
<td>IDX 568_02 Service Systems Workshop Faculty (3.0 cr) 2/11, 2/25, 3/11, 3/25, 4/8, 4/22</td>
</tr>
<tr>
<td>IDX 597_03 Spc Top: Strategies for Open Innovation Teixeira (1.5 cr) 3/24, 4/7, 4/21</td>
</tr>
</tbody>
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### Fall 2016 | Floating Courses

| S |
| IDN 691_110 Research and Thesis for PhD Degree Ruecker (VAR cr) |
| IDN 691_120 Research and Thesis for PhD Degree Ruecker (VAR cr) |
| IDN 691_150 Research and Thesis for PhD Degree Sato (VAR cr) |
| IDN 691_180 Research and Thesis for PhD Degree MacTavish (VAR cr) |

### Spring 2017 | Floating Courses

| S |
| IDN 691_110 Research and Thesis for PhD Degree Ruecker (VAR cr) |
| IDN 691_120 Research and Thesis for PhD Degree Ruecker (VAR cr) |
| IDN 691_150 Research and Thesis for PhD Degree Sato (VAR cr) |
| IDN 691_180 Research and Thesis for PhD Degree MacTavish (VAR cr) |

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**Legend**

- **Communication**
- **Product**
- **Interaction**
- **Foundation & ESP**
- **Planning/Strategy**
- **User Research**
- **Systems**
- **Spec Top / PhD**

Listings in italics are placeholders and not yet confirmed.
Registering for Courses at ID

Orientation Week
Registration/Orientation Week is held the week prior to the first week of class. There will be a course schedule review to answer any questions about the course offerings for the upcoming semester. All new and returning students will complete their registration this week. It is strongly advised that you communicate with your academic advisor during this week and prior to registration. International students must check in at the International Center before registering for courses.

MDES Cohorts
To help manage class sizes, incoming students working toward their MDES degree may be assigned to a cohort. These groups of students will have spots reserved in required and some recommended courses. During orientation week cohorts and their reserved courses will be determined. See your advisor for details.

Foundation & MDM Executive Courses
Portions of ID programs, Foundation and MDM Executive format, have pre-programmed courses. The courses are chosen to maximize learning in compressed time frames and expose students to the core of ID’s design philosophy in the most efficient and effective manner possible.

Foundation year – Courses are marked as Foundation in the MDES schedule. No other courses are taken during this time. Students pursuing a dual degree (MDES+MBA) may attend MBA courses during the Foundation year. Please see your advisor prior to registration.

MDM Executive – Courses for the MDM Executive program are scheduled separately and held alternate Fridays and Saturdays as indicated in the class schedule. See your advisor for details.

Use myIIT To Register (or drop a course)
The registration process will be reviewed during Registration/Orientation week. All students including cohort groups must register for all courses through myIIT. If you are not registered for a course through myIIT (sometimes called “Banner”) you will not be allowed to attend or receive credit for the course.

If a course is full at time of registration, add yourself to the waitlist in case someone chooses to withdraw or additional seats are added. Waitlists will be processed based on priority for those closest to graduating.

If you choose to drop a course once it has begun, you must indicate that through myIIT as well. Not properly dropping a course could result in a failing grade which can impact your tuition and financial aid.
General Expectations Concerning ID Courses

Residency
All students in MDES and MDM Full-time are required to take at least 13.5 credits per term for every term. Enrolling in more than 16.5 credits will require advisor and dean approval. MDM Executive requires 7.5 credits per term. Enrolling beyond 7.5 credits per term requires advisor and dean approval.

Workload Outside Of Class
A general rule of thumb for work outside of class is 3 times the credit hours of the class each week. For example, a 3.0cr workshop should have approximately 9 hours of work outside of class each week. This is a general rule. Individual weeks and classes may be different depending on the nature of the course and at the discretion of the instructor.

Attendance
We believe learning is best accomplished through active participation inside and outside of class. To that end, it is expected that all students enrolled in a course participate in each and every class. Ultimately, it is up to each instructor to determine the nature and necessity of participation in their course. On the whole, however, be prepared to attend and actively participate in each class.

Auditing
At this time, auditing a course is not allowed. If you attend a class, for credit or not, you must be registered for that course (through MyIIT). Instructors may ask students who are not registered to leave the class. This is intended to keep class sizes manageable and ensure the full commitment of all students attending.

Academic Honesty
Cheating, in any form, will not be tolerated. This includes dishonesty on examinations, presenting someone else’s ideas or writing as your own without appropriate citations (plagiarism), or knowingly furnishing false information to the university. The full Academic Honesty Code is detailed in the IIT Student Handbook. If you are involved in academic misconduct, you will receive a grade of F on the project for the course, and/or referral to the Director of Judiciaries with the possible sanctions of expulsion or suspension.

Sponsored Courses
Some courses will have an outside company involved in their studies. This is intended to bring real world problems and issues into the academic setting. While ID embraces such relationships, all work assigned by the instructor during a course is for the purpose of achieving the course learning objectives. At no time should outside 3rd parties define the work to be done, the schedule, or “deliverables” for a course.

All requirements for obtaining a degree and full rules of conduct can be found in the ID bulletin and IIT Student Handbook.
Legal Rights: Use of Work Produced at ID

Work done for course credit
Work done for course credit by students of the Institute of Design (“ID”) is not considered university-owned for purposes of IIT’s copyright and patent policies. Such work belongs exclusively to the students, except that ID reserves the right to use such student-created work, with appropriate attribution, for its own educational purposes as well as to promote the programs of ID.

A faculty member who wishes to use student-created work done for course credit for his or her own purposes must obtain the student’s consent and, at a minimum, provide adequate credit to the student.

If work done for course credit by students is a collaborative effort among a group of ID students, then each student is deemed a creator of the work and each student has the right to use and allow others to use such work without the need to secure the consent of the others. However, in such cases, students should give appropriate attribution to all team members involved in creating the work as well as the Institute of Design. The ID also requests appropriate attribution for participating faculty members who act as or advisors on the work.

Work done with third-party sponsorship
Ownership of work created for course credit but sponsored by a third party belongs to students. ID and the third party sponsor are free to use the general concepts and ideas for any purpose at any time, but students retain all rights to the work.

Ownership of and the right to use work created as part of a research project that is sponsored by a third-party, whether a government agency, foundation or corporation, qualifies as University Research, the ownership of and use rights associated therewith will be determined in accordance with the applicable terms and provisions of the sponsorship agreement.

Work done outside of course credit
To the extent that any work created by a faculty member and/or created by a student other than for course credit qualifies as “Personal Research,” as defined in Appendix K in the Faculty Handbook, such work belongs to the faculty member and/or student who created it.

To the extent that any work created by a faculty member and/or any work created by a student other than for course credit qualifies as “University Research,” as defined in Appendix K to the Faculty Handbook, such work is owned by Illinois Institute of Technology, and the rights of the faculty and students with respect to such work are as set forth in Appendix K. Any invention, creation or copyrightable work, including software, stemming from University Research must be disclosed to IIT in accordance with the procedures set forth in Appendix K in the Faculty Handbook.